

The Cheshire County Ladies Golf Association

Junior Golf Policy



1 Introduction:

The CCLGA was established in 1907 to represent the interest in women's golf. In recent years increasing attention and concern for the welfare of "Young Persons" has developed nationally, following a number of well publicized tragic cases of abuse. Golf, just as other sports, has had therefore to address these issues, such that we now operate within an environment where it is not acceptable to continue any regular programme of activities involving young persons, adopting traditional, essentially informal, methods and approaches. The CCLGA have now approved guidance on this topic which is directed towards both County organizations and individual Clubs. The document "Safeguarding Children in Golf" is currently in publication from the EWGA/ EGU golf union. The CCLGA have accepted the general principles embodied within this publication and as a result adopted the Policy and Procedures defined below, as setting out its approach to County Junior Golf Operations.

2. Explanation:

The Policies and procedures defined within this document refer to all Junior Golf activities both as organized directly by the County and as may take place through participation in "representative" regional and national events. The girls involved will be members of affiliated clubs, or as otherwise permitted within the County's constitution and rules. The approach adopted by the County has been designed to reflect, where appropriate, that girls engaged in County golf are experienced players who will have developed a high standard of golfing competence, skills and familiarity with the golfing environment, prior to any involvement in County activities. In the context of "Child Welfare" it is generally recognized that "Young Persons" are defined as those under the age of 18. It must be clearly understood that as girls become 18 during their final year, whilst certain aspects of our procedures may cease to be relevant, the requirements of the Player Code of Conduct remain entirely applicable.

3. CCLGA Junior Golf Policy:

3.1 The County recognizes the importance of the safety and welfare of all young persons engaged in "golf" and appreciates the concerns which exist within modern society. Whilst girls are under our specific care or supervision, the CCLGA will act in a responsible and professional manner, ensuring that reasonable and practicable measures are taken to consider and manage the potential risks which may be involved.

3.2 The County having considered the risks and requirements involved in conducting its junior golf operations will establish, review and develop written operational practices which are designed to address the established areas of concern, in such a way that a clear understanding of the approach, roles and responsibilities of the girls, their parents and County representatives including coaching staff can be established. The county will ensure that its junior golf policies and procedures are openly available to relevant interested parties.

3.3 It is a requirement of the County that all girls involved in county activities together with their parents, county employees, volunteer staff, coaching staff and any other persons acting regularly on the county's behalf are made aware of and undertake to comply with the requirements of these policies, operating practices and codes of conduct.

3.4 The County will monitor the on-going effectiveness of its policies and procedures and take account of developing legislation which may apply. A designated person is to be identified with the responsibility to maintain this document on a 3 year review.

3.5 This County policy and procedure document is required formally to be adopted by a meeting of the executive committee of the County. An appropriate reference to the document is to be proposed for adoption within the published County Constitution and Rules at the next available County AGM. The resolution should provide the executive with the necessary authority to maintain and develop these policies and procedures as they may consider appropriate.

3.6 The County will not tolerate inappropriate behaviour by any persons who may be directly engaged in, attending or otherwise associated with a county junior golf activity. The County believes that all the girls engaged in county golf activities regardless of their background are entitled to protection from abuse and that all possible measures should be taken to ensure their welfare. Where considered appropriate formal disciplinary measures will be conducted by the



county, employing the protocols as recommended and published by EWGA. In more serious cases involving abuse or suspended abuse the County may directly notify the Authorities. County staff will not investigate or decide whether any disclosure is child abuse.

3.7 The County shall ensure that appropriate routes are available for reporting any concerns which may develop. All such communications together with other player information disclosed to the County will be treated with the utmost respect and the necessary confidentiality.

4. County Junior Golf Operating Practices

4.1 Recruitment: County employees, volunteers, coaching staff and other persons who may be regularly involved in the operation of County Junior Golf, shall be issued with a copy of these policies and procedures and be advised that compliance with the applicable requirements is mandatory. *An undertaking in the form specified in Appendix 3is* to be completed by all county staff and retained on file by the County Secretary. Volunteers nominated for election to the County executive at an AGM shall be required to provide the undertaking prior to the date of the AGM. Any person not prepared to provide such undertaking in the form required by the County cannot be put forward for any election. Confirmation of any appointment as a county employee, volunteer, coach or any other capacity involving regular association with junior golf shall be conditional upon providing the required undertaking. The undertaking shall include an agreement to submit an application for any CRBs that may be considered appropriate by the County secretary and the County Executive having designated responsibility for Child Welfare issues. It is now the practice that all joining members of county executive committee are required to complete the CRB clearance procedure.

The need to satisfy ourselves as to the suitability and integrity of potential new employees and volunteers requires that appropriate references are taken up prior to confirmation of appointment. In the case of volunteer appointments, the reference should be taken from the nominating Club's Secretary or responsible official, confirming that the individual has been known by the club for a minimum of 2 years and that no reason is known to suggest that he/she may not be suitable to work with "Young Persons". The following wording should be included on the executive nomination form:

"I can confirm that the nominee for a position on the County Executive has been personally known to me for a period in excess of two years and that I am not aware of any circumstances which might suggest that he/she is not a suitable person to be engaged in an activity which may involve substantial access to young persons"

To be signed by a CLUB OFFICIAL OF THE NOMINATING CLUB

With respect to the engagement of any new County employee, a minimum of two independent written references should be obtained prior to any appointment being confirmed. A request for such reference should ask the referee to provide a similar statement to that given above, indicate the capacity in which she was known, the duration thereof and any experience that she may have gained in connection with activities concerning young persons. It should be stressed that any information provided will be treated in confidence. We should also point out that, as the position may involve substantial access to young persons, it is important that should the referee have any cause to be concerned about the applicant she should contact us directly in writing.

4.2 Training: At least on an annual basis the County's requirements for training in relevant Child Welfare issues shall be reviewed by the County Junior Committee. The general principle should apply, that at least one executive member of the junior committee shall have attended a course within the last two years. The required training activity is to be funded by the County and a record is to be maintained on file.

4.3 Communication, Access and Maintenance of Policy and Procedural Documentation

Details of the contact points within the County for general administrative and Child Welfare issues are given within Appendix 1. Should the circumstances arise where a parent or girl may have a concern or issues regarding child welfare, which they may feel reluctant or inappropriate to discuss with a County official the matter should be reported directly to the member of the CCLGA appointed for this purpose, contact details are again given in appendix 1. The designated County Executive responsible for Child Welfare shall normally be the Chairman of the Junior Committee. She is required to maintain these policy and procedure documents ensuring their on-going effectiveness, taking account of new and revised legislation or guidance by EWGA. Such review should be undertaken on a three year cycle as a minimum. The County Secretary shall establish and maintain a 'master file' comprising of the following:

- 1) The current issue of the "Junior Golf Policy and Operating Practices" document.
- 11.) The original undertakings completed by County Executives, coaching volunteers and others as specified in the paragraph 4.1 above. These records are to be retained throughout the engagement of each individual and for a minimum of 2 years thereafter.
- 111.) The CRB clearance return together with any supplementary information as provided by EWGA for the individuals specified in paragraph 4.2
- 1v.) The 'register' specified in paragraph 4.2 containing records of attendance by county volunteers at recognized courses and workshops etc. pertaining to Child Welfare or related issues.



v.) The 'register' providing a record of development of these policies and procedures. This modification record shall be constructed in the form given at Appendix 3.3

v1.) The originals the player information and parental consent forms as specified at paragraph 4.12. These forms shall be retained for a period of one season following the year in which they were initially provided.

V11.) The register specified at paragraph 4.11 providing a record of incidents of significance or issues of serious concern which may arise from time to time, including related correspondence and details of any action which may have resulted.

The 'Master File' will contain confidential information. Access is to be restricted to the County Secretary and the executive responsible for Child Welfare, together with, but subject to their specific approval, such other persons who may from time to time reasonably require sight of the information.

The main Junior Golf Policy and Operating Practices Document shall be an openly available publication, a copy of which may be obtained on reasonable request to the County Secretary. It will also be displayed on the County website www.cheshireladiesgolf.org. Individual copies shall be supplied to county executives, coaching staff and persons regularly engaged in supporting County Junior Golf events. A copy will also be provided to those girls and their parents selected for major junior squad activities, as determined by the girls' team organizer. They are required to provide an annual player information and parental consent form.

It is the county objective that a very clear understanding is developed with the girls and their parents as to the manner in which the county sets out to protect the welfare of the girls, the responsibilities of parents and our expectations of the girls themselves. Girls or parents who may have any concern with, or would like further explanation of the County Junior Golf Policies and Procedures are therefore encouraged to seek necessary clarification by contacting the most appropriate official as noted in appendix 1. Completion of the player and parent consent form given at appendix 3.5 signifies understanding and acceptance of the Declarations given at appendix 2.

4.4 County Junior Golf Event Planning:

During the preparation for county golf events involving young persons, arrangements for transportation, accommodation where this may be necessary and the facilities of the host location, in so far as they are within our control are considered. Relevant general operating practices of the CCLGA are summarized below for your guidance. Whilst golf is generally a relatively low risk activity you should recognize that it is conducted in a rather open environment, and in the case of county golf events on premises which are not directly controlled by the CCLGA, players must particularly remain aware of potential hazards which may arise through inclement weather conditions and in connection with difficult or rough ground, ensuring at all times that appropriate care is exercised. Without a doubt the most commonly encountered serious hazard which you may face on a golf course is from lightning strikes, resulting in a significant number of fatalities each year throughout the world. The county will suspend play in response to a perceived lightning threat and will endeavour to communicate such information as effectively as possible. Girls should make themselves familiar with the recognized procedures to minimize the danger from lightning. Should a player for example, in a remote part of the course, become aware of lightning in the area and has not received instructions to suspend play she should discontinue play immediately and take the most appropriate precautions. Should you have particular concerns or require further guidance, please feel free to discuss these issues with us.

Wherever possible, the county will seek to determine any unusual risks which may be a characteristic of a particular venue. If appropriate, special procedures or guidance will be prepared to mitigate any potential hazard as far as may be practical or within our reasonable control.

County Junior events which may include the participation of girls from outside of the main county squad structure will remain the subject of these policies and procedures, eg County girls and junior championships. To ensure that entrants and their parents are aware of our operating practices, the appropriate entry form or letter of invitation shall include the following statement " This event will be conducted in compliance with the County's Junior Golf Policy and Operating Practices. Full details of these provisions are available for inspection on the county website www.cheshireladiesgolf.org or a copy may be obtained by request to the County Secretary, enclosing a large SAE. Entry to this event is conditional upon your acceptance of these requirements. Please ensure that we are advised of any special medical conditions or other information, which we may need to be aware of in relation to this particular event. Note: Championship Entry Forms should be signed by both the player and the parent/guardian.

4.5 Supervision and Staffing:

County golf fixtures: An adequate number of County Officials will be present to properly manage the event. The County Captain and Executive committee members, as most appropriate to the circumstances, should be approached in the event of difficulty or any concerns arising.

4.6 Transportation:

Generally the County requires that the Parents/Guardian of young persons participating in a County Golf Event make their own arrangements to transport the player to the venue and subsequently collect her, ensuring that timing and guidelines issued by the County are complied with. The arrangements made must recognize the importance of collecting young persons on time and in the event of difficulty they must keep us informed of their situation. Please use the telephone number given at Appendix 1 for the County Junior Organizer/ Captain which will normally be redirected to her location,



otherwise contact should be made via the clubhouse at the venue. The County Official on duty will consider the individual circumstances and take the most sensible and responsible course of action. They have to recognize that the precise timing of an event completion is subject to many influences, most of which are beyond our reasonable control. Both their arrival at and departure from a venue should be indicated to the appropriate County Official.

For particular events, the County may elect to arrange transportation from/to a defined meeting point. In these circumstances the county will take reasonable measures to ensure the suitability of the arrangements, details of which will be notified to you. Other than in response to exceptional situations we will avoid young persons traveling alone in a vehicle with an adult. Note also the requirements of our Players code of Conduct paragraph. 5.9 relating to the use of motor vehicles by older girls.

The County does not believe that it can effectively monitor or maintain records relating to the licensing, insurance or the condition of individual private vehicles which may be used by County executives or parents/girls (who may be carrying other girls as passengers) in connection with transportation arrangements used for County Junior Golf Events. However County executives are required to provide an assurance within their general undertaking at Appendix 3.1 that any vehicle used by them in connection with the transportation of young persons will be properly licensed, insured and operated in accordance with relevant legislation and appropriate care. Parents or girls providing transport are also expected to recognize the need to comply with these requirements.

4.7 Accommodation:

Where an event requires the provision of overnight accommodation, relevant details will be supplied. Girls will typically share a twin bedded room. We would not permit a young person to share a room with an adult. You should ensure that we are advised of any special dietary requirements or medical conditions etc which we may need to be aware of in connection with overnight stays as per paragraph 4.12. Girls should take particular note of their obligations under the Player Code of Conduct in relation to hotel stays. The girls are representing the county, their clubs and families. Good behaviour and respect for both other people and the hotel facilities is demanded at all times.

4.8 Changing Room Situations:

The county recognizes the sensitivity of these issues, but realistically has little control over the provision or access to these facilities. Players should immediately report any incidents to a duty official. Should a girl have any concerns in the use of a changing room, or would like some support or assistance, she should not hesitate to ask.

4.9 Photography and Video Coaching Procedures:

We would prefer that parents or other spectators do not take photographs of players during the course of play: irrespective of other concerns it may be distracting for adjacent players. In other situations we ask that you respect the privacy and the potential concerns which may exist. Official photographers may include "on – course" situations in addition to Team and Presentation groups. These images may be published and displayed on official "Golf" websites. During the course of county coaching sessions the use of video and other photographic techniques may be used from time to time by our coaching staff as a legitimate teaching aid. The county will not release copies of any such material to third parties. Completion of our parental consent form is taken as your acceptance and understanding of these operating practices. Should you have particular concerns in these respects please discuss them with us.

4.10 Attendance at Events:

We very much welcome supporters to attend County Events and normally they may accompany play where so desired. We do however insist that supporters maintain a reasonable distance from the play at all times. On no account must advice be given to a player during the course of play. Generally they will not be allowed to act as a caddie and they should not therefore touch the player's equipment.

4.11 Reporting and Recording incidents and Concerns:

In accordance with the County policy, we encourage parents to discuss with us any concerns or difficulties which may arise. Details of the appropriate contact points with the county are explained at Appendix 1. These will be updated as necessary as part of our document review process. Further useful information in regarding child welfare issues which may be indicative of abuse, bullying or other inappropriate behaviour can be found via the "Children in Golf" website www.childreningolf.org.

A record of significant incidents and issues of serious concern which may arise from time to time shall be maintained by the county. Any other matters involving the conduct, attitude or integrity etc of junior golfers, which may result in formal warnings or disciplinary procedures, shall also be recorded. The register should also contain copies of any communications, reports and details of action taken etc, relating to a incident or area of concern recorded within the register. The county executive responsible for child welfare shall decide where it is appropriate to formally record an incident or issue of concern within this register. This register is to be treated as confidential, for the sight only of the county executives and persons they may from time to time authorize.

4.12 Medical Information: First Aid – Emergency Medical Treatment

It is vital that the county are provided with essential medical treatment information, which may be reasonably needed in the event of any emergency situation during a county junior event. Girls who may be expected to be selected for major squad activities during a season will therefore be required to complete the "Player information and Player consent form" at the start of the season. The consents given will apply to the years activities. Should a parent therefore have any



reason to vary their undertaking throughout the year, the county secretary should be advised of the circumstances immediately in writing. Similarly, should additions or modifications be required to the "player information" supplied, the details should be provided to the County Secretary in writing at the earliest opportunity.

Entrants to county championships or other golf activities, should provide any necessary information with their Entry Form as appropriate. Again, should any additional information develop which we need to be aware of – this must be communicated directly to the County Secretary. Should parents wish to discuss any sensitive issues in confidence, please contact us. As the possibility of overseas travel may arise in connection with junior golf, we recommend that girls obtain a European health insurance card.

In the event of an accident or medical emergency arising during county golf events, the first aid facilities provided by the host club will be employed. Where appropriate the "emergency services" will be contacted to provide specialist assistance. Where possible the county will arrange for the availability of on-course transport to assist in the recovery. If deemed sensible to do so they will be taken to the clubhouse area, where a basic first aid kit will also be provided. It should be understood however that the county cannot give an assurance that a qualified first aider will necessarily be in attendance. Where considered necessary or advisable following an accident, resulting in injury or illness developing, appropriate treatment or attention will be arranged with the emergency services or directly with a doctor or a local hospital according to the circumstances.

Please note that the parental consent form includes for your agreement that the county may authorize the provision of essential medical treatment on your behalf. Should a county golf event be planned for a particularly remote venue or where other factors may seriously affect the normally expected response available from the emergency services the circumstances will be considered and as far as practical, alternative arrangements made.

4.13 Discipline and code of conduct:

The player code of conduct developed by the county is applicable to any girl selected for county representation, coaching programmes, county championships or any other junior event organized by or on behalf of the County. Your agreement to participate in any county junior golf event signified by the player/parent consent entry form can only be made on the basis of understanding and undertaking to comply without question to these requirements.

Girls and their parents should appreciate that if it should be necessary, appropriate disciplinary proceedings will result from serious or repeated failure to comply with these standards. Such proceedings will be conducted according to the county's procedures. Penalties may include suspension from county golf activities or suspension of the girl's CONGU handicap. Any penalty applied by the county would normally be communicated with the girls home club and EWGA. The county disciplinary procedure includes appropriate rights of representation and facility to appeal.

Should any girl or her parent feel she has been the subject of unfair treatment with regard to a disciplinary matter or has other issues that she might wish to raise we would encourage the circumstances to be discussed with the appropriate county executives in the first instance.

4.14 County Squad Selection Procedure:

Girls and Parents must appreciate that elite amateur golf is a very competitive activity. The county selection process will always be conducted in a fair manner, taking into account factors including ability, experience, current form, team spirit and availability.

Players who may experience disappointment from time to time are expected to respond in a professional manner. The girls' team organizer will be happy to review aspects of a player's individual performance at any reasonable time.

However she will not be able to enter into comparative discussions of other players' merits.

5. Player Code of Conduct

Through your selection to participate in County Squad coaching activities or to represent Cheshire as a player you have been awarded the foremost honour it is possible to achieve in girls county golf. Such reward brings with it specific responsibilities and you will be required to observe the highest standard of behaviour. As an ambassador for your county and for the game of golf in general, it is important both you and your parents understand fully what is required of you throughout the entire time you are on duty as a representative of your county and whilst in the care of the Cheshire County Ladies Golf Association.

By participating in a county junior event you are required to agree to accept and undertake the following requirements.

5.1 Observe any instruction requested by the training manager.

5.2 Demonstrate the highest standard of behaviour and conduct at all times, both on and off the course, to tournament officials, club members and staff, other players and members of the public. The use of bad language is strictly forbidden at all times.

5.3 Behave in a sportsmanlike manner as befits the conduct associated with a Cheshire County Junior Golfer and display a professional attitude to personal organization, training and dress.

5.4 Not to be absent from the golf course, golf club or accommodation without the permission of the executive committee.

5.5 To accept and abide by any travel arrangements and arrangements for accommodation made on your behalf by the CCLGA. Rooming allocations are not to be changed without the authorization of the committee member in charge.

5.6 As part of the County fitness routine procedure, smoking, drinking alcohol and the use of any drug or performance enhancing or recreational substance is strictly forbidden when representing Cheshire, taking part in coaching activities or junior county events.

5.7 From time to time random drug testing may take place at an event. If you are suffering from any form of medical condition, or are currently taking any prescribed medication, you must inform the cheshire official immediately. It is important that you retain all details and any labels relating to medication you may be taking.

5.8 Girls are required to comply with any dress code requirements which may be advised. Where county clothing or other equipment is provided for players, it is expected that the items will be worn as appropriate to the weather conditions.

5.9 Any motor vehicle used by a girl in connection with a county event must only be operated with the full knowledge and consent of the owner and the girl's parents. Operation of the vehicle must comply in all respects with appropriate legislation and exercising necessary care. It is to be understood that where other young persons associated with a county event are to be carried as passengers, the prior permission of the appropriate parent must be sought. Seat belts must be worn by both the passengers and drivers.

5.10 The county will not tolerate any form of bullying or other inappropriate behaviour towards any young persons associated with a county golf activity. Any suggestion of such behaviour should be reported to the appropriate contact given at Appendix 1 at the earliest possible opportunity.

Appendix 4 is for the player to sign the Player Code of Conduct.

Appendix 1. - Contact Details for General Administration and Child Welfare Issues.

CCLGA General Point of Contact: Hon Secretary:

Mrs Ann McCormick
Tel: 01663 766807
E. mail: ann.mccormick4@ntlworld.com

CCLGA executive responsible for Child Welfare:

Junior Organiser: Mrs Barbara Baird
Tel: 01244 300701
E. mail: jbbaird@madasafish.com

EWGA Compliance Administrator:

Karen Cassidy
Tel: 0121 452 5979
E.mail: Karen@englishwomensgolf.org

English Women's Golf Association
11 Highfield Road
Edgbaston
Birmingham
B15 3EB





Appendix 2. – Player and Parental Declarations

2.1 Players Declaration:

I am aware of and understand the CCLGA Junior Golf Policy and Practices. I agree that in the event of my being in breach of the standards and code of conduct or by acting in a manner deemed by the executive to be prejudicial to the reputation of the CCLGA, then I shall render myself liable to be withdrawn from the event or squad and may be sent home and/or subject to further Disciplinary Proceedings. I accept unequivocally the terms and conditions detailed above, together with all reasonable instructions and requests made of me by the official executive member of the CCLGA at all times.

2.2. Parental/Guardian Declaration:

I am aware of and understand the CCLGA Junior Golf Policy and Practices. I agree that my daughter must abide by these standards and code of conduct whilst in the care of the CCLGA and whilst participating in County Junior Golf activities and do hereby release the Cheshire County Ladies Golf Association and its representatives from all liability and/or claims for illness, injuries and damage that may arise directly or indirectly as a result of my daughter breaching the conditions detailed above. I accept that exceptional costs arising in connection with or as a consequence of such breaches will be my responsibility. I confirm that I accept the CCLGA Junior Golf Policy and Practices and that I have provided the relevant information the County may reasonably require and will advise you immediately should there be any significant change in these details. I may also particularly acknowledge the importance of complying with notified meeting arrangements.

These declarations are indicated by signature of the Player Information and Parental Consent form Appendix 3 by both the Player and Parent or the submission of a championship entry form to participate in a County Junior Golf Event.

Name of Applicant.....

Signature of Undertaking:..... Date.....

Please return to:

Hon. Secretary:

Mrs Ann McCormick
"Frinton"
22 Buxton Road West
Disley
Cheshire
SK12 2LY



Appendix 3: Cheshire County Ladies Golf Association



**Junior Golf Policy and Operating Practices
Form of undertaking by county executives**

Name of Applicant.....

In the event of my appointment to the County Executive Committee I give my undertaking that I am aware of the CCLGA junior golf policy and operating practices and that I have received a copy of the document. I confirm that I understand the provisions and responsibilities set out in the document and agree without qualification that any involvement which I may have with County Junior Activities will be in compliance with these requirements. I understand that I may be requested to provide details of any CRB clearance obtained for me by another organization and/or complete a "Self Disclosure Form" for the purposes of complying with this process. I appreciate that this requires that I supply information regarding any previous names by which I might have been known, any criminal offences which I may have been convicted of, whether I am a person "known" to the Child Social Care Department as being an actual or potential risk to children, or currently under investigation for a child protection related issue. In addition I will be required to provide a suitable form of identification and state if I have been the subject of disciplinary sanction from any sports organization relating to child abuse or poor practice. I understand that in the event that such clearance cannot be satisfactorily obtained, I cannot remain a member of the county executive committee except where it may be possible to the satisfaction of the county to provide a suitable appointment, having no contact with Junior Golf Activities.

In the event that I agree to use a private motor vehicle for the transportation of girls, I give my assurance to the County that any such vehicle will be adequately insured and taxed for the purpose and operated with due care and in compliance with applicable legislation. I understand that I must check that all passengers are wearing a seat belt and in any circumstance that it may be agreed that I carry an individual girl, she must sit in the rear of the vehicle.

Signature of Undertaking:..... Date.....

Please return to:

Hon. Secretary:

Mrs Ann McCormick
"Frinton"
22 Buxton Road West
Disley
Cheshire
SK12 2LY





Junior Golf Policy and Operating Practices

Form of undertaking by county junior committee

Name of Applicant.....

In the event of my appointment to the County Junior Committee I give my undertaking that I am aware of the CCLGA junior golf policy and operating practices and that I have received a copy of the document. I confirm that I understand the provisions and responsibilities set out in the document and agree without qualification that any involvement which I may have with County Junior Activities will be in compliance with these requirements. I understand that I may be requested to provide details of any CRB clearance obtained for me by another organization and/or complete a "Self Disclosure Form" for the purposes of complying with this process. I appreciate that this requires that I supply information regarding any previous names by which I might have been known, any criminal offences which I may have been convicted of, whether I am a person "known" to the Child Social Care Department as being an actual or potential risk to children, or currently under investigation for a child protection related issue. In addition I will be required to provide a suitable form of identification and state if I have been the subject of disciplinary sanction from any sports organization relating to child abuse or poor practice. I understand that in the event that such clearance cannot be satisfactorily obtained, I cannot remain a member of the county executive committee except where it may be possible to the satisfaction of the county to provide a suitable appointment, having no contact with Junior Golf Activities.

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Signature of Undertaking:..... Date.....

Please return to:

Hon. Secretary:

Mrs Ann McCormick
"Frinton"
22 Buxton Road West
Disley
Cheshire
SK12 2LY

